

# TOWN OF PAWLEYS ISLAND

## TOWN COUNCIL MEETING MINUTES

Town Hall – Conference Room | 323 Myrtle Ave | Pawleys Island SC 29585  
2/9/2026 – 5:00 PM

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**PRESENT:** Mayor Brian Henry, Mark Hawn, Paul Groce, Sarah Zimmerman, and John LaMaster

**STAFF PRESENT:** Daniel Newquist, Corey Higdon, and Chief Fanning

**ADDITIONAL PRESENT:**

**ABSENT:**

**1) CALL TO ORDER / OPENING REMARKS**

- Mayor Henry called the meeting to order at 5:00 PM.

**2) PUBLIC COMMENTS**

- No public comments were presented.

**3) APPROVAL OF MINUTES – 1-12-2026**

- Mayor Henry requested a motion to approve or amend the 1-12-2026 Town Council minutes. Mr. Hawn motioned to approve the minutes. Mr. LaMaster seconded the motion. No further discussion. All voted in favor.

**4) REPORTS AND UPDATES**

a) Police Report

Chief Fanning explained that January was a slow month for the police department, with no significant incidents to report on other than typical calls. He attributed this to the cold weather experienced all month. He noted that there was a call regarding a coyote on the north end, but the animal was not located.

b) Building Report

Mr. Higdon presented the building report for January, stating that 5 new permits were issued during the month. He explained that the building report reset for 2026, with only the permits issued in January 2026 and the 6 ongoing new home constructions on the report. Mr. Higdon noted that the permit volume for January was unusually slow, with no significant permits to report on. He added that he anticipates several larger-scale projects beginning in the coming months, with two new single-family home designs being approved in the previous Architectural Review Board (ARB) meeting (164 and 188 Atlantic). Mr. Newquist elaborated on upcoming changes to the ARB guidelines, which will be presented to council when completed.

c) Financial Report

Mr. Newquist presented the financial report for January as well as an update on some of the final figures for 2025. He highlighted the total local accommodation tax collections for 2025, which totaled \$866,471.12. The 2025 total exceeded the budgeted revenue as well as the 2024 total. Mr. Newquist highlighted a few key expenditures, including a new police vehicle

and potential additional Big Belly trash receptacles. Chief Fanning explained that the new vehicle is a 2025 Toyota Tundra, replacing the Ford F-150, which he noted was in bad condition. Mr. Hawn questioned who outfits the police vehicle and when it will be commissioned, to which Chief Fanning noted that a shop near Myrtle Beach Airport is outfitting the vehicle, and it should be commissioned in the next month. Chief Fanning added that the Ford F-150 will be auctioned after the new vehicle is commissioned. Mr. Newquist updated that the Pawleys Island Civic Association (PICA) has pledged \$5,000 for an additional Big Belly trash receptacle at the North Causeway bridge. This would bring the total number of receptacles on the island to 13. Town Council expressed desire to purchase two additional receptacles to cover the entire island. Mr. Hawn asked how long the lifespan is for the Big Belly trash bins, to which Mr. Newquist stated that he had heard they can last 6-8 years. Lastly, Mr. Newquist noted that the audit process has been going smoothly.

## 5) BUSINESS

### a) Resolution 26-03: GSATS Policy Committee Appointment

Mr. Newquist explained that the Grand Strand Area Transportation Study (GSATS) committee has a seat reserved for the Town of Pawleys Island. Having a Town representative in this seat is crucial for advocating roadway and drainage improvements. The seat was previously filled by Mayor Brian Henry, but Mr. Hawn has expressed interest in fulfilling the role. Mayor Henry gave his full endorsement for Mr. Hawn fulfilling the role on the GSATS committee.

**Mayor Henry requested a motion to appoint Mr. Hawn to represent the Town of Pawleys Island on the GSATS committee. Mrs. Zimmerman motioned to appoint Mr. Hawn. Mr. Groce seconded the motion.** No further discussion. **All voted in favor.**

### b) Board Appointments

Mayor Henry listed new potential members of Town boards/committees, as well as a few who are up for reappointments and chair appointments. Cille Scott expressed interest in joining the events committee and would need to be appointed as a new member. Jerry Lieberman expressed interest in becoming the chair of the newly created Historic Preservation Special Committee. The ARB and Events Committee require new chairs to be appointed, to which Milt Childress (ARB) and Sally Hawn (events) are willing to fulfill these roles. Lastly, Eileen Boettcher-Patterson and Jerry Lieberman 2-year terms expired with the Zoning Board, and are willing to serve another term.

**Mayor Henry requested a motion appoint/reappoint each member to their respective boards and positions. Mr. Hawn motioned to appoint and reappoint all the individuals listed above. Mr. LaMaster seconded the motion.** No further discussion. **All voted in favor.**

### c) 15<sup>th</sup> Judicial Circuit Traffic Enforcement Mutual Aid Agreement

Chief Fanning explained that the Mutual Aid Agreement is a yearly agreement between the Town of Pawleys Island and several other police departments, including the Georgetown County Sheriff, to offer support to other departments if needed.

**Mayor Henry requested a motion to approve the 15<sup>th</sup> Judicial Circuit Mutual Aid Agreement. Mrs. Zimmerman motioned to approve the agreement. Mr. Hawn seconded the motion.** No further discussion. **All voted in favor.**

d) Household Trash Service Provider Transition Update

Mayor Henry explained how challenges have been presented by the transition from the old to new trash service provided. The main issue is that the new service (BFS) does not provide concierge service (bringing the bins to and from the street to the house), as the old service provider did. This leads to trash cans being left near the street for days, as many houses on the island are rented and not occupied continuously. Mr. Newquist commended Mr. Hawn for his efforts in mitigating the issues with the transition of trash service providers. He also elaborated on the Town's effort to remove obsolete bins from the island, in which an estimated 800 outdated, obsolete bins were removed in the initiative. Mr. Newquist also explained the importance of the bulk waste pickup scheduled for early April, which can further remove any obsolete bins and clutter from the island.

Mr. Hawn further updated council on the transition of service, highlighting four main goals: service stability, obsolete bin clean up, educating property owners, and road requirements. He added that service stability has been achieved, with over 90% of the island transitioned to Bill Floyd Services for trash service. He noted that bin clean up is a work in progress, and more and more obsolete bins are being removed every day. Educating property owners is also a work in progress, with Town Staff and PICA dispersing emails to update property owners. Lastly, Mr. Hawn discussed that road requirements still need to be established, as many bins are being left near the road and obsolete corrals for the previous bins cluttering the right-of-way. He suggested possibly adopting an ordinance that regulates what can be near the road, but added that this could be controversial. Mr. Hawn elaborated that BFS is unwilling to provide concierge services due to their business model, but explained that an independent contractor could be hired to provide this service. Town Council agreed that having a pull-out, pull-in service is critical for the island and would solve the issue of bins being left near the road. Lastly, Mrs. Zimmerman explained the key role rental companies play in educating property owners and renters about the new trash service. Mr. Hawn agreed and referenced an upcoming meeting he has with the rental companies to make sure everyone is on the same page.

e) Historic Preservation Workshop Summary Report Discussion

Mr. Newquist updated Town Council on the report produced by consultant Phil Thomason from the historical preservation workshop back in December. He explained that this summary is a crucial resource for the Historic Preservation Special Committee (HPSC). Mr. Groce added that he drafted a charter for the Historic Preservation Special Committee, which lays out the structure and purpose of the special committee. He noted that the primary goal of the committee is to become a Certified Local Government (CLG). Mayor Henry questioned who recognizes and grants the CLG


certifications, which Mr. Groce confirmed that the South Carolina State Historic Preservation Office would recognize all CLGs. Continuing, Mr. Groce noted that the special committee must have a timeframe to cease to exist, which would coincide with the CLG certification. He also discussed the size of the committee, which would have 7-9 official voting members and an unlimited number of informal members. Mr. Hawn emphasized that communication is critical with the initiative, which Mr. Groce explained that several notices will be sent out to encourage participation in the program.

**Mayor Henry requested a motion to adopt the charter for the Historic Preservation Special Committee. Mr. Groce motioned to adopt the charter. Mrs. Zimmerman seconded the motion. No further discussion. All voted in favor.**

**6) COMMENTS BY COUNCIL MEMBERS**

- No further comments were presented.

**7) ADJOURN**

  
APPROVED

4/13/26  
DATE

  
ATTEST

4-13-2026  
DATE