

Request for Bid 2023-01 Town Hall Entryway Repairs

Town of Pawleys Island, SC

323 Myrtle Ave. Pawleys Island, SC 29585

The Town of Pawleys Island is soliciting Bids to repair Hurricane Ian damages sustained at the Town Hall building located at 323 Myrtle Ave. Pawleys Island, SC 29585.

The following is a list of specific repairs that are needed to return the Town Hall building to its pre-storm condition:

- Inspection and potential removal of existing drywall in the Town Hall Stairway.
- Replacement of identified damaged drywall in the Town Hall Stairway.
- Repainting of the Town Hall Stairway.
- Replacement of flooring in the Town Hall entryway to include the second landing on the Stairway.
- Replacement of two flood vents in the entryway.
- Inspection and potential removal of existing drywall in the Town Hall outdoor storage closet.
- Replacement of identified damaged drywall in the Town Hall outdoor storage closet.
- Replacement of one flood vent in the Town Hall outdoor storage closet.

Interested licensed general contractors are encouraged to visit Town Hall to inspect existing conditions prior to submitting a bid. To schedule an appointment please contact Town Hall at 843-237-1698.

The proposal must include the following:

- Company Name, Address, Point of Contact, Phone #, SC Contractor License #, and proof of insurance.
- Itemized cost estimate for the repairs including supplies, labor, and equipment costs
- Proposed start date
- Proposed project length of time (# of days)

The contract shall be awarded based on the following criteria:

- Bid price.
- The ability, capacity, and skill of the bidder to perform the contract or to provide the services required.
- Whether the bidder can perform the contract or provide the services promptly, or within the time specified without delay or interference.
- The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- The quality of performance of previous contracts or services.
- The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services.
- The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
- The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

- The number and scope of conditions attached to the bid.

All proposals need to be submitted to Daniel Newquist, Town Administrator, and be mailed or hand delivered to 323 Myrtle Ave. Pawleys Island, SC 29585 no later than **Thursday, June 1, 2023, at 5 pm.** The sealed bids will be opened on **Friday, June 2, 2023, at 11 am** in the Town Hall Conference Room at 323 Myrtle Ave. Pawleys Island, SC 29585. Questions pertaining to this Bid Request must be received via email at dnewquist@townofpi.com by **Monday, May 15, 2023.** Any addenda to this Request for Bid advertisement will be posted on the Town of Pawleys Island website: www.townofpawleysisland.com by **Friday, May 19th, 2023.** The anticipated bid award will be determined on **June 12th, 2023.**