

**MINUTES
PAWLEYS ISLAND COUNCIL MEETING**

DATE/PLACE: August 13, 2018
Pawleys Island Chapel

PRESENT: Mayor Jimmy Braswell, Ashley Carter, Rocky Holliday, Guerry Green & Sarah Zimmerman

ABSENT: None

PUBLIC COMMENT:

No one signed up to speak.

APPROVAL OF MEETING MINUTES

7/9/18 Regular Meeting Minutes – Sarah Zimmerman made a motion to approve the 7/11/18 regular meeting minutes. Rocky Holliday seconded. All in favor.

7/16/18 Special Meeting Minutes – Sarah Zimmerman made a motion to approve the 7/16/18 special meeting minutes. Rocky Holliday seconded. All in favor.

7/24/18 Special Meeting Minutes – Sarah Zimmerman made a motion to approve the 7/24/18 special meeting minutes. Rocky Holliday seconded. All in favor.

REQUEST BY HABITAT FOR HUMANITY – 2019 PAVILION REUNION

Christine Cribb stated that the next Pavilion Reunion will be the 9th event the Georgetown County Habitat for Humanity has hosted and requested permission from Council to host the 9th Pavilion Reunion in Pawleys Pavilion Park on May 18, 2019. Sarah Zimmerman made a motion to approve Habitat for Humanity to have their Pavilion Reunion in Pawleys Park on Saturday, May 18, 2019 with all the previous terms and conditions. Rocky Holliday seconded. All in favor.

PRESENTATION BY SONS OF THE AMERICAN REVOLUTION

Chief Fanning stated that Bill Sturgin, from the Sons of the American Revolution, was unable to attend the Council meeting so Chief Fanning presented a certificate and a medal from the Sons of the American Revolution to Charles Houser who, on his first day of employment with the Town of Pawleys Island, saved 2 individuals from drowning in the ocean.

FIRST READING OF ORDINANCE 2018-05: AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE 5, FINANCE, OF THE TOWN OF PAWLEYS CODE OF ORDINANCES TO ESTABLISH POLICIES RELATED TO THE TOWN'S FISCAL YEAR, ANNUAL BUDGET, ANNUAL AUDIT, PROFESSIONAL SERVICE CONTRACTS, SOLE-SOURCE PROCUREMENT, COOPERATIVE PURCHASING AND SURPLUS STOCK.

Ryan Fabbri stated that all these things are things that we already do but it is not part of our policy. This is not changing anything to the existing code, it is just adding to it. Sarah Zimmerman made a motion to approve first reading of ordinance 2018-05. Rocky Holliday seconded. All in favor.

RESOLUTION 2018-07: A RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO SUBMIT A GRANT APPLICATION TO FEMA FOR FUNDS IN THE AMOUNT NOT TO EXCEED \$11,250 FOR THE NEW TOWN HALL GENERATOR

Ryan Fabbri stated that this application had already been made but there must be proof that Council has authorized this grant application and that they are committing to the 25%. It is a \$15,000 grant but FEMA will give us, with this application, \$11,250 and the Town would pay only \$3,750 out of the General Fund. The generator was taken out of the original plan for the new Town Hall to reduce the cost of the new building. All the wiring is in place for the generator. **Sarah Zimmerman made a motion to approve the grant to FEMA for \$15,000. Ashley Carter seconded. After much discussion as to where the funding for the generator was coming from All were in favor of Ryan submitting the grant to FEMA.**

BEACH RENOURISHMENT PROJECT REPORT (RYAN FABBRI)

- a. The U.S. Army Corps of Engineers Pawleys Island Storm Damage Reduction Project – CSE, Mayor Braswell, former Mayor Bill Otis and myself met with the Corps to go over details of the USACE project and what was necessary to proceed. The Corps is still not able to provide much information about the specifics of the project, but they were able to confirm the need for perpetual easements from 113 oceanfront property owners and that they'd like to use CSE's data for designing the project. They were also able to confirm that the requirement for a validation study would be waived and that the federal government would be assisting in financing the non-federal share of the project.
- b. Groin Repairs – Now that the Town has chosen a path forward on the beach renourishment project it can focus on completing the much-needed groin repairs. The project is ready to be released for public bid and the plan is for that to take place in the next week or 2. Hopefully the project can be started around November and finish up before the end of the year.

NEW TOWN HALL REPORT – RYAN FABBRI

- a. Review Project Finances – The Town Hall project has generated a total of \$664,700 in revenue, \$583,600 through private donations and \$81,100 in personalized brick sales. The projected total cost of the project is currently \$782,285, resulting in a Capital Projects Fund shortfall of \$117,585 which will require a one-time transfer from the general fund. There are still \$84,000 in outstanding pledge donations and once they're received they would reduce the total shortfall to \$33,585. Council will need to take action on the fund transfer at their September 10, 2018 meeting.
- b. Approve payment of \$62,244.20 to BEC Construction - **Sarah Zimmerman made a motion to approve payment of \$62,244.20 to BEC Construction. Ashley Carter seconded. All in favor.**
- c. Approve Camera/Access Control Contract with WTS - **Sarah Zimmerman made a motion to approve contracting with WTS for the installation of cameras and access control for the new Town Hall. Rocky Holliday seconded. All in favor.**
- d. Approve Change Order #8 – **Sarah Zimmerman made a motion to approve change order #8 for a transformer pad that is required by Santee Cooper, labor & material for a double sleeper system for the porch and labor & material for a screen under the porch joists plus profit and overhead. Rocky Holliday seconded. All in favor.**
- e. Decorative work around perimeter of building – Guerry Green suggested that we go without the decorative work for now to see how it looks and add it later if necessary and Council agreed.

- f. Allowance for Cabinet and Casework – Sarah Zimmerman suggested that we do not go with custom cabinets but try to get an idea of the cost of stock/prefab cabinets at Home Depot/Lowes, etc. to reduce the cost. Council agreed.
- g. Santee Cooper Easement – **Sarah Zimmerman made a motion to approve Ryan Fabbri to sign Santee Coopers easement to bring the power connection to the new Town Hall from Pavilion Park if necessary. Rocky Holliday seconded. All in favor.**

Ryan Fabbri stated that there is one more item regarding the pathways going from the new Town Hall to Pavilion Park that are established but they are dirt or wood chips. The Beautification Foundation offered to fund paving these walkways to match the tabby that is going around the new Town Hall. They estimated it to be around \$4,000 but Ryan received quotes at around \$8,000 so the Beautification Foundation backed out of it. Ryan suggested that we could bring back the brick campaign and put these bricks in the walkways. If the campaign raised \$4,000 then the Beautification would fund the other \$4,000. It was also suggested that we sell as many as we can to help pay for the new furniture in the new Town Hall. Council agreed. Town Attorney, David DuRant stated that a resolution should be prepared for bringing back the brick campaign. **Sarah Zimmerman made a motion to approve bringing back the brick campaign to use the first \$4,000 to finish the walkways in conjunction with the \$4,000 from the Beautification Foundation and any money remaining would be used to pay for furnishing the new Town Hall. Ashley Carter seconded. All in favor.**

POLICE REPORT

Chief Fanning reviewed the July 2018 police report. (See Attached)

BUILDING REPORT

Ryan Fabbri stated the building activity had died down quite a bit in July.

FINANCIAL REPORT

Ryan Fabbri stated that the A-tax collections is up 22% over this time last year. Interest Income is 81.5% higher than budgeted. T-shirts sales is 35% higher than budgeted. There are a few line items that will have to be amended in the expense side such as legal fees due to a lawsuit against the town, trash pickup, etc. There is currently an ordinance that fines property owners who leave trash by the road on a daily/weekly basis, but it is not effective. Town Attorney DuRant will look at the current ordinance regarding property owners leaving trash by the road to make it more effective.

ADMINISTRATORS REPORT

- a. Underground Wire Project Status – Ryan Fabbri stated that Time Warner has finished all their work but there were approximately 20 homes that still had above ground telephone service to Frontier. Frontier was notified, and they took care of all their lines, so everything is done, and we are just waiting for Santee Cooper to give the OK to take the poles down at the north end and phase II will be complete. We are waiting for Spectrum to finish their work at the south end for Phase III which they tell us will be September 30th. Currently, we have an issue with the connection to the new Town Hall with Spectrum. There is no cable for our internet connection. Ryan will have Santee Cooper bore under the road, from Pawley Pier Village then have Spectrum's cable run through it.

- b. Underground Wire Project Finances – Ryan Fabbri stated that when we started the underground wire project 4 years ago there was a contingency figure that, at that time, was not absolutely known and did not charge us for that contingency so now with the total project nearing the end, Santee Cooper has come back to us stating that that amount is approximately \$150,000 – they can't give us an exact number right now. Ryan will try to negotiate with Santee Cooper the most favorable term with them to extend the terms, etc. The \$150,000 is what was paid Dan Stacey to do the work of acquiring easements for phase II & III. Council decided to wait for the final number then decide how to approach it to pay it off.
- c. Budget Workshop Date – Council agreed on October 16th at 2:00 p.m.
- d. Requests for A-tax Funds – The application for A-tax funds should be made by September 13, 2018. Ryan Fabbri stated he thinks the Beautification Foundation will handle all the landscaping around the new Town Hall but he double check on that.

COMMENTS BY COUNCIL MEMBERS

Mayor Jimmy Braswell asked Council if they would like to have the flags on display at each causeway for the Labor Day holiday. Council agreed to put them up.

Mayor Braswell stated that he had talked to 2 Senators but was not getting any action with DOT to take care of our flooding streets. There was 2 feet of water at Pritchard and Springs Streets from all the rain we received 2 weeks before. Ryan Fabbri had talked to DOT who told him that Georgetown County had only 2 trucks to cover the entire county. Rocky Holliday asked if we could use a company that he knows of who have a fleet of trucks that go all over the country and remove flooding problems and that that is all they do and see what the cost would be. Guerry Green stated that we pay taxes to pay for this kind of problem and thinks that the county needs to step up and take care of it. The drains are filled with sand that has been washed in during storms. There are systems that are being installed in Charleston called a flapper system that allows water to flow through but stops the sand from building up. The Town could do it themselves as we did a few years back but in doing so we ran into a problem situation that created a sink hole once the sand was flushed out, the pipes were so deteriorated that they collapsed. Rocky Holliday stated that a lot of these places get federal funding for these flood related projects. Ryan stated that our roads are county roads, they are not the Town's roads, so we can't get the federal funding. Diane Stewart is Chairperson of the Roads Committee and will get them together to discuss this problem.

Sarah Zimmerman made a motion to adjourn. Mayor Jimmy Braswell seconded. All in favor.

APPROVED

DATE

ATTEST

DATE