

MINUTES
PAWLEYS ISLAND COUNCIL MEETING

DATE/PLACE: April 09, 2018
 Pawleys Island Chapel

PRESENT: Mayor Jimmy Braswell, Ashley Carter, Guerry Green & Sarah Zimmerman

ABSENT: Rocky Holliday

PUBLIC HEARING – Second Reading of Ordinance 2018-02: Adopt the Most Updated International Residential Building Codes – Ryan Fabbri stated that this is the most recent International Building Codes that are mandated by South Carolina Building Council.

No one signed up to speak at the public hearing, so Mayor Braswell closed the Public Hearing.

PUBLIC COMMENT

Henry Thomas stated that things that he has said in the past were left out of the minutes. One being that following the final meeting of the Beach Committee meeting he gave Council a letter explaining why he rescinded his vote that stated there was too much pressure and he wasn't prepared, etc. but since then he found out that at Town Council's meetings, if Mayor Otis, Rocky Holliday and Mike Adams speak at this meeting, it is no longer a council meeting. If a quorum of council people speak at these meetings, then that meeting is no longer legal or correct in how it was handled so his letter of rescission should be in the minutes. Also, at a meeting he read something from the MASC Handbook about public hearings and about executive sessions. On public hearings it says such meetings provide a forum to permit members of the public to express their opinions and permit council members to express their positions. Mr. Thomas stated that we are no longer doing that. Regarding executive sessions, the Mayor and Council cannot call executive sessions simply by issuing a notice because there has to be a vote and there has to be a meeting to have an executive session. Also, the handbook has something regarding people not being allowed to speak at Council meetings because, he feels they are really business meetings. Mr. Thomas was very delighted that the Town was using email to tell property owners about the setbacks and the baselines because it was a time sensitive issue. He felt that Hurricanes and budgets were also time sensitive issues and that the Town should have used email to inform property owners about that as well. He hoped the subject of how we make decisions would be on the agenda but it is not, so he could hear a discussion and a debate and see a vote because he thought that was how the Town makes decisions by not allowing answers to questions or not using email. Regarding the Beach Renourishment – He has a petition that he hoped wouldn't have to be used. The petition states giving property owners information and having public hearings and allowing them to vote, etc.

Emilie Carey stated she was disappointed with the current Council in that they are not operating by the Roberts Rule of Order, they don't want public information and that they are not listening to concerns. The committees are a sham, the Mayor appoints committee members, no one asked for volunteers, council never publicizes an opening on a committee and they choose who they want. She stated that no one attends the meetings and that council is losing people who supported them. She stated that Sarah Zimmerman still doesn't know how to make a motion. She wants to work together as an example of democracy instead of a monarchy.

APPROVAL OF THE 3/12/18 MINUTES

Sarah Zimmerman made a motion to approve the 3/12/18 minutes. Ashley Carter seconded. All in favor.

ZONING BOARD OF APPEALS VACANCIES

- a. Reappoint Karen Yaniga to the Zoning Board of Appeals, for a Two-Year term which will expire on April 14, 2020. **Sarah Zimmerman made a motion to reappoint Karan Yaniga for a two-year term with the Zoning Board of Appeals to expire on April 14, 2020. Guerry Green seconded. All in favor.**
- b. Reappoint Baker Dawson to the Zoning Board of Appeals, for a Two-Year term which will expire on April 14, 2020. **Sarah Zimmerman made a motion to reappoint Baker Dawson for a two-year term with the Zoning Board of Appeals to expire on April 14, 2020. Guerry Green seconded. All in favor.**

SECOND READING OF ORDINANCE 2018-02: Adopt the mandatory building codes prescribed by the South Carolina Building Code Council as amended as it relates to all building code matters for the present and any amendments made in the future. Sarah Zimmerman made a motion to adopt second reading of ordinance 2018-02. Ashley Carter seconded. All in favor.

APPROVE AGREEMENT WITH MUFFY KNEECE TO SERVE AS TOWN OF PAWLEYS ISLAND PUBLIC DEFENDER

Town Attorney Woody DuRant stated that inquired with area attorneys as to whether they would be interested in serving as Public Defender for defendants that are issued arrest warrants under the order of the Chief Justice. Margaret Kneece responded at a cost of \$250 per case fee. Attorney Kneece submitted a letter confirming her appointment for that rate on an as needed basis. **Sarah Zimmerman made a motion to approve the agreement with Margaret Kneece to serve as Public Defender for the Town of Pawleys Island. Guerry Green seconded. All in favor.**

APPROVE AGREEMENT WITH GEOMETRICS FOR SPECIAL TESTING ON NEW TOWN HALL

Ryan Fabbri stated this was not originally budgeted for, but the International Building Code requires that we have special testing to inspect the work that BEC does on the new Town Hall. BEC cannot hire them as it would be a conflict of interest for them to hire someone to inspect their own work. Ryan received 3 quotes for soil testing, concrete reinforcement, cast in place concrete, masonry and for structural wood which are all mandatory except the structural wood but will still be inspected. The soil and the cast in place concrete inspection has been done. Geometrics quote is for \$9,035. Terracon's quote is for \$9,785 and S&ME's quote is for \$11,921. **Guerry Green made a motion to approve payment to Geometrics for \$9,035 to do special testing on the new Town Hall. Sarah Zimmerman seconded. All in favor.**

ROADS & FLOODING COMMITTEE UPDATE

Mayor Braswell stated that the Roads & Flooding Committee met with the majority of the committee in attendance. They decided on 3 different areas, Birds Nest area, north end of Myrtle Avenue and the area in front of Rocky Holliday's home that goes around the corner, to have the Clemson people come in to look at and make suggestions on how to correct the problems there. Cost is unknown at this time. Mayor Braswell talked to a neighbor who is a State Senator, Tom Young, to discuss the problems the Town is having with DOT. Ryan then received a call to set up a meeting with the district engineer. If there is enough time he will show the district engineer all the drainage problem areas. Once there is more information, the Town will email this information to all the property owners who can then contact their local elected official.

POLICE REPORT

Chief Fanning reviewed the March 2018 police report. (See Attached)

- a. Police vehicle replacement – Mayor Braswell stated that it was decided at prior Council meeting that we look into other alternatives to buying a new vehicle however, since then, the vehicle that is to be replaced, has been in for service for expensive repairs so Chief Fanning has looked into the cost of a pickup truck and a Chevy Tahoe. The majority of the Town’s officer’s thought that the pickup truck would be more useful than the Tahoe. He priced out a Chevy Silverado under the State Contract which cost \$31,745. The cost of the electronics, lights, etc. would be approximately \$7,000. Another \$1,881 for Radar Units. It was strongly suggested that we get undercoating for the vehicle costing \$400 and \$600 for a storage toolbox for the back of the truck. Tow hitch, plastic bed liner and aluminum wheels are included. **Sarah Zimmerman made a motion to approve the purchase of a 2018 Chevy Silverado for a cost not to exceed \$41,626. Ashley Carter seconded. All in favor.**

Chief Fanning will look into seeing if the new car wash that is planned in Pawleys can have a special under carriage spray system to rinse off any salt residue and to look into using tokens in place of credit card or monetary transactions.

Ryan Fabbri stated that it was recommended that we put another \$2,000 to repair the older vehicle so do put the additional \$2,000 into it before we sell it or do we just sell it as is. It was suggested that we find out what the Blue Book value is and ask the mechanic and/or the Ford Dealership as to what they recommend, and we’ll decide at the next Town Council meeting.

BUILDING REPORT

Ryan Fabbri stated that we never see a two almost three-page building report. A lot of people are getting their electrical meters converted. There are still at least 10 homes that are having work done that do not have a permit and all we can do is notify the County Building Department. There was a time when the Town did their own building inspections but that doesn’t mean that we would have to hire a full-time person to do that. We could have someone do it on a case by case basis. On a year like when Matthew hit we could possibly get \$40,000 in permit fees but for a new house there is possibly \$6,000 to \$7,000 in permit fees. Currently the County has 2 full-time building officials that do inspections for the entire County. This may be something we may want to look at in the future.

FINANCIAL REPORT

- a. Approve payment of CSE invoice 18-02-2468 (\$43,573.47)

Sarah Zimmerman made a motion to approve payment to Coastal Science Engineering for \$43,573.47. Ashley Carter seconded. All in favor.

BUDGET AMENDMENTS

- a. Amend budget to increase total revenue generated by Town Hall donations – Ryan Fabbri stated that when he was preparing the 2018 budget it was unknown how much we would receive for donations, so he would like to amend the budget to add to the Town Hall Donations budget another \$200,000. **Sarah Zimmerman made a motion to approve the budget amendment to increase Town Hall donations revenue by \$200,000. Guerry Green seconded. All in favor.**
- b. Amend budget to include additional salary for seasonal summer employee – Ryan Fabbri stated that he would like to amend the Admin/Salaries budget to increase it by \$6,240 to accommodate the seasonal full-time intern position. **Sarah Zimmerman made a motion to amend the budget to include the additional salary of \$6,240 for the seasonal summer employee. Ashley Carter seconded. All in favor.**

- c. Amend budget to increase Capital Outlay – PD for \$41,626 to purchase a new police vehicle. **Sarah Zimmerman made a motion to amend the budget to increase the Capital Outlay-PD budget by \$41,626 to purchase a new police vehicle. Ashley Carter seconded. All in favor.**

ADMINISTRATORS REPORT

- a. Underground Wire Report – Ryan Fabbri feels certain that we will be done by Memorial Day weekend. Phase II there are 16 conversions left to do. Phase III there are 27 conversions left to do.
- b. Town Hall Project – Brick columns will be put up within the next 4 weeks. The size of the plaques needs to be determined so a meeting is scheduled later in the week to discuss this.
- c. HMGP – Generator – the summer intern is putting together the application for the Town Hall.
- d. Beach Renourishment & Groin Repair – Ryan Fabbri stated that we received the OCRM permit 2 weeks ago and the Corps of Engineers permit last week so all permits are in hand to do the project. Ryan will meet with the engineers later in the week to go over the scheduling of the beach renourishment project. The plan is to put the project out to bid next week. The groin project is pretty much together and hoped to get it done March/April, but we just ran out of time so now we are running into the tourist season, so it will probably start right after the Labor Day weekend and it takes about 1½ months to complete and then start the renourishment project in November. A letter will be sent out to property owners to give them a timeline of what is to come with these projects.
- e. Website/E-mail Communications with Public – Ryan Fabbri stated that we have always put out signs on the causeways stating that we have a Town meeting tonight at 5:00 at the Chapel. We haven’t put signs for the past 2 months because we weren’t meeting at the Chapel because it was being repaired. The website always has the agenda for every Town Council meeting, 3 days before the meeting. All the historical minutes and agendas for the last 3 years are available on the website for all to see. Our budget and our audit are on our website for the last 4 years. Ryan Fabbri stated that he would like to have an area on our website where people can put in their information and if they would like to have the agenda emailed to them the Friday before the Council meeting they can. This way if people don’t want to have that automatically emailed to them it won’t be.

COMMENTS BY COUNCIL MEMBERS

Mayor Braswell stated that the Tides is ready to go out the next day and it is being sent by mail and by email to those who have given us their email addresses. After that the Tides will be sent by email as the cost continues to increase and it is also on the website.

Mayor Braswell emailed a copy of the American Flag to Council members and is ready to put them up. We ordered 30 flags and we will put up 5 on each side of the road as you cross the bridge and at the “V” in the park we’ll have 1 at the point and 4 others going up there. The number 5 represents the 5 military services we have. It will be similar to the flags put up during holidays in Litchfield.

Sarah Zimmerman made a motion to adjourn. Guerry Green seconded. All in favor.

APPROVED

DATE

ATTEST

DATE