

**MINUTES
PAWLEYS ISLAND COUNCIL MEETING**

DATE/PLACE: February 12, 2018
Waccamaw Library, Litchfield

PRESENT: Mayor Jimmy Braswell, Ashley Carter, Rocky Holliday, Guerry Green & Sarah Zimmerman

ABSENT: None

WORK SESSION – 4:00 P.M.
CONTRACTOR BIDS FOR NEW TOWN HALL

REGULAR SESSION:

PUBLIC COMMENT

Martin Cebe stated that he felt putting in a ramp would be much more cost effective than putting an elevator in the new Town Hall considering the equipment cost, regular maintenance and the cost of digging 4 feet in the ground for the elevator shaft.

APPROVAL OF THE 1/8/18 MINUTES

Sarah Zimmerman made a motion to approve the 1/8/18 minutes. Rocky Holliday seconded. All in favor.

RESOLUTION 2018-01 BY THE PAWLEYS ISLAND TOWN COUNCIL AWARDING ITB 2018-01 FOR CONSTRUCTION OF THE NEW TOWN HALL AND TO AUTHORIZE THE TOWN ADMINISTRATOR TO EXECUTE A CONTRACT

Rocky Holliday made a motion to approve the 2018-01 resolution for the construction of the new Town Hall and to authorize the Town Administrator to execute a contract. Sarah Zimmerman seconded. Ryan Fabbri stated that the resolution was written to not exceed the \$699,812.00 amount so Council needed to decide which deducts to take.

They are: #3 Require a performance bond contingent on requiring an ordinance. \$5,950.00
#5 Remove ground floor louvers and doors to be replaced with another material
i.e.: wood. \$18,650.00
#8 It was decided to keep the tongue & groove ceiling.

With these deductions the bid amount for BEC Construction to build the new Town Hall is now at \$675,212.00. **Guerry Green made a motion to amend resolution to 2018-01 to include the deducts #3 and #5 as stated above. Sarah Zimmerman seconded. All in favor.**

ACCOMMODATIONS TAX COMMITTEE

Reappoint Robert Levine to Accommodations Tax Committee for a 2 Year Term which will expire on February 11, 2020.

Sarah Zimmerman made a motion to reappoint Robert Levine to the Accommodations Tax Committee to another 2-year term to expire on February 11, 2020. Rocky Holliday seconded. All in favor.

ZONING BOARD OF APPEALS VACANCIES

- a. Council Member Sarah Zimmerman's recommendation to appoint Heide Johnson to the Zoning Board of Appeals, for an unexpired term which will expire on December 12, 2019 (To Replace Robert Moser who has resigned). **Rocky Holliday made a motion to appoint Heide Johnson to the Zoning Board of Appeals to expire on December 12, 2019 to replace Robert Moser. Rocky Holliday seconded. All in favor.**

- b. Council Member Carter's recommendation to appoint Baker Dawson to the Zoning Board of Appeals, for an unexpired term which will expire on April 14, 2018 (To replace Sarah Irby who recently passed). **Rocky Holliday made a motion to appoint Baker Dawson to the Zoning Board of Appeals to expire on April 14, 2018 to replace Sarah Irby. Jimmy Braswell seconded. All in favor.**

RESOLUTION 2018-02 BY THE TOWN COUNCIL SUPPORTING THE POSITION STATEMENT OF THE SOUTH CAROLINA BEACH ADVOCATES AND THE NEW PROPOSED BEACH MANAGEMENT LEGISLATION.

Mayor Braswell stated that there is legislation currently that basically states keeping the lines where they are and that a minimum of a 2-year period will be allowed to study any changes in the future. **Guerry Green made a motion to approve resolution 2018-02. Sarah Zimmerman seconded. All in favor.**

FIRST READING OF ORDINANCE 2018-01, REINSTATE POLICY TO SUPPLEMENT THE TOWN'S STATE ACCOMMODATIONS TAX FUND BY TRANSFERRING FUNDS FROM TOWN GENERAL FUND WHICH SHALL NOT BE CONSIDERED A LOAN; IT SHALL BE CONSIDERED AN INTER-OFFICE TRANSFER OF FUNDS WITHIN THE MUNICIPALITY.

Ryan Fabbri stated that this is reinstating the original ordinance that was recommended by our Town Accountants back in 2013. This was meant to be done before Mayor Otis's retirement but was overlooked. In 2016 this ordinance was repealed to prevent the general fund balance from becoming too low after the underground wire project was underway as the Town paid half the expense for each property owner out of the general fund. **Sarah Zimmerman made a motion to approve first reading of Ordinance 2018-01. Jimmy Braswell seconded. All in favor.**

ACCOMMODATIONS TAX COMMITTEE

- a. 2018 Marketing Budget – It is projected they will get approximately \$79,500 in A-tax money for them to spend on tourism this year. They also get a State Grant each year of \$45,000. They expect to spend more than what they take in this year because they didn't spend as much as they should have last year due to a change in personnel. **Sarah Zimmerman made a motion to approve the 2018 Marketing Budget for the Accommodations Tax Committee. Jimmy Braswell seconded. All in favor.**

- b. 2016 Audit Report – Ryan Fabbri stated that the County operates on a fiscal year calendar so for us to get a full year audit we would need 2 years, six months at the end of one year and the six months at the beginning of another to get 1 full year so that is why we are just getting 2016 Audit Report from the Accommodations Tax Committee. It is a clean audit for 2016.

POLICE REPORT

Chief Fanning reviewed the January 2018 police report. (See Attached)

BUILDING REPORT

Ryan Fabbri stated that there are a lot of electrical service upgrades. He sent a letter to everyone last week to get people on board with scheduling an electrician to get them converted. We are down to less than 100 people remaining for the north and south ends of the island for the conversion.

FINANCIAL REPORT

The first phase had an amount not to exceed of \$160,000 which is now complete and spent approximately \$130,000.

These two invoices are for phase II to get the job out to bid. Permits have not been received yet. We are waiting for OCRM for repairing just the groins.

- a. Approve payment of CSE invoice 17-11-2479 (\$56,606.96) **Sarah Zimmerman made a motion to approve payment to CSE for \$56,606.96. Rocky Holliday seconded. All in favor.**
- b. Approve payment of CSE invoice 17-11-2478 (\$4,126.51) **Sarah Zimmerman made a motion to approve payment to CSE for \$4,126.51. Rocky Holliday seconded. All in favor.**

Ryan Fabbri stated that we have approximately \$5.4 million in the Beach Fund, \$700,000 in the General Fund and \$500,000 in the Town Hall Fund.

ADMINISTRATORS REPORT

- a. Underground Wire Project – Ryan Fabbri stated that the estimated time all the poles will be down on the entire island is Memorial Day 2018.
- b. Roads and Flooding Committee – Jimmy Braswell stated that they had their first meeting and felt it went very well. Rocky Holliday had been in touch with some people at Clemson that work in this field at Baruch. They will review all the information the committee gave them about the roads on Pawleys and come back to the committee with their suggestions then the committee will meet again to discuss the suggestions. Ryan has meet with DOT who agreed to clean the sand on Springs Avenue which is going to be an ongoing issue for years. The drains on Springs are filled to the top with sand and DOT said they only have one truck for the entire State that can do that type of work, so we probably won't have them out any time soon to do that. Ryan is hesitant to have the Town clean these drains because the last time we did that we ended up with a sink hole in a property owner's driveway. These drains belong to the County and is their responsibility to keep them maintained. The next step is to clean the drains then televise where they are and their condition.
- c. Beach Renourishment & Groin Repair – Previously discussed.
- d. Town Hall Donations & Brick Sales – Previously discussed.

COMMENTS BY COUNCIL MEMBERS

Mayor Braswell made a motion to adjourn. Sarah Zimmerman seconded. All in favor.

APPROVED

DATE

ATTEST

DATE