

ORDINANCE 2017-23

AN ORDINANCE TO ADOPT A BUDGET FOR THE TOWN OF PAWLEYS ISLAND, SOUTH CAROLINA, FOR THE YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF PAWLEYS ISLAND, SOUTH CAROLINA, PURSUANT TO THE SOUTH CAROLINA CODE OF LAWS 1976 (AS AMENDED), SECTION 5-7-260, et al. THAT:

SECTION 1: That for the expenses of the Town Government and its activities for the year beginning January 1, 2018 and ending December 31, 2018, the following amounts for the following purposes, are hereby appropriated:

TOTAL REVENUES:	\$ 1,863,070
TOTAL EXPENSES:	
ADMINISTRATION	264,692
LAW ENFORCEMENT	536,916
STREETS & SANITATION	54,000
TOURISM MARKETING	94,700
BEACH MANAGEMENT	935,000
TOWN HALL PROJECT	706,000
	\$ 2,591,308

SECTION 2: That the attached line item appropriation on detail and estimated revenues are hereby incorporated herein.

SECTION 3: The Town Administrator shall administer the budget and may authorize the transfer of appropriated funds with departments as necessary to achieve the goals of the budget as established by Town Council.

SECTION 4: This Ordinance shall take effect and be in full force after the date of its adoption by the Town Council of the Town of Pawleys Island.

Adoption of the foregoing Ordinance moved by _____ and seconded by _____ and after discussion and call to vote thereon, the vote was as follows:

Those in favor:

Those opposed:

Date of first reading: November 13, 2017

Date of second reading: December 11, 2017

APPROVED: _____
JAMES BRASWELL, MAYOR

DATE: _____

ATTEST: _____
DIANE ALLEN, TOWN CLERK

DATE: _____

	TOWN OF PAWLEYS ISLAND	ACTUAL	ACTUAL	ACTUAL	Budget	Budget		REVISED
	2018 BUDGET			as of				DATE
	12/11/17	2015	2016	9/30/17	2017	2018		
	REVENUES							
40000-06	Accommodations Tax Total (Memo Only)	285,369	263,759	84,109	270,000	290,000		
	First \$25,000	25,000	25,000	25,000	25,000	25,000		
	5% of the balance	13,018	11,938	2,955	12,000	13,250		
	30% of Bal. to Advertising & Promotion	74,205	68,046	16,846	69,900	79,500		
	Balance to Tourism Related	173,146	158,775	39,308	163,100	172,250		
40700-07	Pawleys Accommodations/Hospitality Tax	454,442	465,128	390,688	440,000	470,000		
42000-02	Court Fines and Fees	13,792	14,682	13,018	16,000	33,000	✓	
43000-01	Franchise Fees	50,483	48,204	42,004	45,000	46,000		
44000-01	Grants - Gen.Fd.	0	25,000	64,298	85,000	0		
44000-02	Grants - PD	7,893	0	8,402	0	0		
44000-07	Grants - Beach	0	2,002	423,383	423,400	228,000	✓	
44100-01	Insurance Proceeds	0	0	25,251	25,251	0		
45000-01	Interest Income-General	8,432	6,032	5,388	10,000	7,100		
45000-04	Interest Income-Ungrd. Wire	418	0	0	0	0		
45000-06	Interest Income-State A-Tax	45	81	140	0	0		
45000-07	Interest Income-Beach	26,309	33,450	37,508	28,000	55,000		
47000-01	Sale of Fixed Assets	0	3,207	0	0	3,000		
48000-01	Entry Fees/Special Events	26,917	27,915	28,869	30,000	32,000		
49000-01	MASC Programs - Insurance	361,345	341,728	350,020	350,000	350,000		
49200-01	Local Government State Aid	2,186	2,297	1,690	1,600	2,000		
49500-01	Miscellaneous Income - Adm.	1,200	18,551	69	0	1470		
49500-02	Miscellaneous Income - PD	45	110	90	0	500	✓	
49500-03	Miscellaneous Donations	150,000	0	0	0	0		
49810-02	Donations - Police	9,500	0	0	0	0		
49812-04	Underground Wire Prop.Owners Pymts.	185,965	159,790	44,055	120,000	135,000		
49813-08	Town Hall Donations	0	0	0	0	110,000	✓	
49814-08	Town Hall Brick Sales	0	0	0	0	100,000	✓	
	TOTAL REVENUES	1,584,341	1,675,695	1,518,982	1,844,251	1,863,070		
	EXPENDITURES							
	ADMINISTRATIVE:							
60110-01	Advertising - F.O.I.	241	346	508	500	500		
60200-01	Bank Charges	126	114	1,033	100	600		
60275-01	Communications (Newletters)	1,237	2,598	471	1,500	1,500		
60280-01	Capital Outlay	2477.7	2823	0	5000	5,000		
60300-01	Computer	1,673	2,178	1,873	5,500	5,000		
60340-01	Decorations	850	996	247	1,200	1,200		
60350-01	Dues & Memberships	1,115	1,417	1,127	2,500	2,500	✓	
60370-01	Election Expenses	1,913	0	422	2,000	0		
60400-01	Health Insurance	7,200	9,000	10,749	9,000	14,400		
60410-01	Wellness Program	63	33	0	350	0		
60420-01	Insurance	11,208	11,791	7,275	12,000	12,000		
60420-01	Worker's Comp.	2,546	2,342	2,112	3,000	3,000		
60510-01	Repairs and Maintenance - Equipment	1,151	195	707	500	800		
60530-01	Repairs and Maintenance - Office	1,164	2,686	1,120	3,000	2,000		
60535-01	T.Hall Expense Due to Hurricane Matt		20,895	12,696	11,955	0		
60536-01	T.Hall Expense Due to Hurricane Irma	0	0	0	1,239	0		
60550-01	Mileage	835	1,399	1,746	2,000	2,600		
60580-01	Miscellaneous	1,572	1,494	1,591	2,000	2,000		
60600-01	Postage	221	566	828	600	1,000		
60620-01	Printing	34	248	415	650	1,000		
60621-01	Copying - Xerox	1,906	1,709	1,164	1,700	1,700		

	TOWN OF PAWLEYS ISLAND	ACTUAL	ACTUAL	ACTUAL	Budget	Budget		REVISED
	2018 BUDGET			as of				DATE
	12/11/17	2015	2016	9/30/17	2017	2018		
	SANITATION							
60150-03	Annual Cleanup	3,300	3,980	3,120	4,000	4,000		
60540-03	Mowing - Roadside	5,712	3,480	3,696	5,500	5,500		
60545-03	Park Maintenance	1,902	3,272	1,037	4,000	3,000		
60580-03	Animal Control	415	250	500	800	800		
60770-03	Supplies	1,592	2,752	905	3,000	3,000		
60850-03	Trash - Beautification	10,262	11,043	12,212	16,820	5,500		
	TOTAL SANITATION	23,183	24,777	21,469	34,120	21,800		
	STREETS							
60520-04	Repairs and Maintenance	1,867	55,684	13,690	12,300	5,200		
60521-04	Storm Drain Maintenance	3,298	4,917	2,138	17,100	18,000	✓	
60750-04	Street Signs	3,065	2,311	4,495	4,560	3,000		
60812-04	Underground Conversion Costs	2,117	1,793,631	445	8,000	6,000		
	TOTAL STREETS	8,230	1,856,543	20,768	41,960	32,200		
	ADVERTISING AND PROMOTION							
60315-06	Contributions, A Tax Committee	12,105	12,105	0	12,200	10,000		
60590-06	Chamber-Tourism/Marketing	78,111	71,628	18,022	69,900	79,500		
60620-06	Brochure Printing	0	0	0	2,000	2,000		
61000-06	Internet and Website	1,706	3,382	1,173	3,000	3,200		
	TOTAL ADVERTISING & PROMOTION	79,817	87,114	19,195	87,100	94,700		
	BEACH MANAGEMENT							
60210-07	Beach Management	20,088	91,237	36,537	39,901	55,000	✓	
60211-07	Terminal Groin Support	376	0	0	45,000	0		
60212-07	Groin Repair	0	0	0	0	250,000	✓	
60240-07	Beach Renourishment	16,178	510,551	100,046	500,000	630,000	✓	
60250-07	Beach Sand Fence Project	822	6,325	0	0	0		
	TOTAL BEACH MANAGEMENT	37,464	608,113	136,583	584,901	935,000		
	TOWN HALL							
61200-08	Design	0	0	5,721	40,000	10,000	✓	
61300-08	Construction	0	0	0	0	600,000	✓	
61400-08	Miscellaneous			2,893	5,000	35,000		
61500-08	Fundraising	0	0	0	0	10,000	✓	
61600-08	Personalized Bricks & Plaques	0	0	0	0	51,000	✓	
	TOTAL TOWN HALL	0	0	8,614	45,000	706,000		
	TOTAL EXPENDITURES	810,275	3,290,864	721,307	1,535,545	2,591,308		
	EXCESS REVENUE OVER EXPENSE	774,067	-1,615,169	797,674	308,706	-728,238		

2018 BUDGET	TOWN OF PAWLEYS ISLAND	DATE	12/11/2017
DETAILED BUDGET NOTES			
ACCOUNT #	JUSTIFICATION	AMOUNT BUDGETED	
REVENUE			
42000-02	Court Fines and Fees	In the past, court revenue and expenses had been represented as 1 net figure. Starting with 2018 budget court revenues and expenses will be separate line items. This is the reason for the higher estimated revenue total in 2018.	33,000
44000-07	Grants - Beach	FEMA reimbursement for 75% of the emergency beach work completed after Hurricane Irma.	228,000
49500-02	Misc. Income - PD	Fees collected for issuing Town golf cart permits	500
49813-08	Town Hall Donations	Most of the larger project donations will be received before the end of 2017.	110,000
49814-08	Brick Sales	This is the estimated total received in 2018 for the purchase of personalized bricks.	100,000
ADMINISTRATION			
60350-01	Dues & Memberships	\$700.00 City Managers Association (ICMA & SCCMA) \$175.00 Association of State Floodplain Managers (ASFPM) \$500.00 S.C. Beach Advocates \$200.00 Georgetown County Chamber Membership	2,500
60636-01	Professional Services - Mapping/Software	Includes annual fees for Municipal Management Software that includes GIS mapping, document management and extensive reporting capability. Munilogic annual fee \$4,680. Annual fee for hosted server \$600.	6,500
60650-01	Rent	Covers cost of storage facility at Pawleys Island Storage for 1 year, \$1,150. Includes monthly rent of the mobile office trailer for 10 months, \$4,810 (\$481/mo).	6,000
60820-01	Telephone	Includes \$672 (\$56/month) to cover Administrator's cell phone bill. Office telephone lines included.	3,300
60830-01	Training & Professional Development	Floodplain management continuing education Local Government Leadership Institute CRS workshops	1,000
LAW ENFORCEMENT			
60280-02	Capital Outlay	\$33,619.00 New patrol vehicle (2018 Chevy Tahoe) \$11,500.00 Equipment for new patrol vehicle (lightbar, radar, camera, etc) \$7,800.00 Replace tasers, come with 4 year warranty (quantity 5) \$1,600.00 Replace Automated External Defibrillator (AED)	54,200
60320-02	Court Expenses	In the past, court revenue and expenses had been represented as 1 net figure. Starting with 2018 budget court revenues and expenses will be separate line items. Includes \$2,000 for indigent public defense.	19,500

2018 BUDGET	TOWN OF PAWLEYS ISLAND	DATE	12/11/2017
60822-02	Beach Access Security	Internet, electric and security company monitoring costs for cameras at First Street, Davis Drive and South End lots	7,850
STREETS			
60521-04	Storm Drain Maintenance	In 2017 the Town conducted a survey and GIS base mapping of the island's drainage system. This was the first step in DDC Engineering's list of recommendations to address the Town's storm drainage problems. This budget includes \$12,000 for the second step, to televise and inspect the condition of the island's entire storm drain system.	18,000
BEACH MANAGEMENT			
60210-07	Beach Management	Includes construction of a beach access boardwalk at Third Street beach access, \$40,000.	55,000
60212-07	Groin Repair	Cost to repair groins under OCRM maintenance and repair permit. Also includes CSE engineering & project management costs of \$25,082.	250,000
60240-07	Beach Renourishment	Engineering and project management for renourishment project \$600,000. Annual CSE contract for monitoring and maintenance of beach, \$30,000.	630,000
TOWN HALL			
61200-08	Design	Portion of the architect's contract covering construction procurement and contract administration	10,000
61300-08	Construction	Construction budget approved by council	600,000
61400-08	Miscellaneous	Items outside the scope of construction. These items include internet, security & alarm, furniture, interior details.	35,000
61500-08	Fundraising	\$5000.00 Part-time office help \$400.00 Credit card transactions \$500.00 Printing	10,000
616600-08	Purchase Bricks & Plaques	Cost to purchase personalized bricks & donor plaques	51,000