

**MINUTES
PAWLEYS ISLAND TOWN COUNCIL**

DATE/PLACE: May 9, 2016
Pawleys Island Chapel

PRESENT: Mayor Bill Otis, Mike Adams, Ashley Carter

ABSENT: Rocky Holliday & Sarah Zimmerman

EXECUTIVE SESSION: 30-4-7(a) 2, LEGAL ADVICE ON PROPERTY OR EASEMENT ACQUISITIONS, 30-4-7(a) 1, EMPLOYMENT REVIEW AND COMPENSATION

Mike Adams made a motion to stand down in to Executive Session to receive information on the two items on the Agenda. Ashley Carter seconded. All in favor. Mike Adams made a motion to stand down from Executive Session. Ashley Carter seconded. All in favor. Mayor Otis stated that the Executive Session was held to consider the two items on the agenda and no decisions were made in accordance with the Freedom of Information Act.

OPEN SESSION, PUBLIC INPUT

No one had signed up to speak.

APPROVAL OF APRIL 11, 2016 REGULAR MEETING AND APRIL 25, 2016 SPECIAL MEETING MINUTES

Mike Adams made a motion to approve the April 11, 2016 meeting and the April 25, 2016 special meeting minutes. Rocky Holliday seconded. All in favor.

APPEAL OF GEORGETOWN COUNTY GROIN PERMIT AS AN INTERVENER

Town Attorney, David DuRant, stated that, at the direction of Town Council, there was a letter sent to the Judge asking him to make a ruling as this was a time sensitive issue due to the permitting process and access of the easements which is a lengthy process. We haven't even entered the phase to hear our case. The motion to intervene was filed in May 2013. There was a hearing in December of 2013 but there hasn't been a ruling yet.

COASTAL SCIENCE AND ENGINEERING RECOMMENDATION ON SAND FENCING, BUDGET AMENDMENT?

Mayor Otis stated that CSE's recommendations were that extensive sand fencing should not be done unless there is an adequate amount of dry sand beach above the mean high water mark where wind can pick sand up and move it. CSE thought that approximately 25-30% of beach would qualify for sand fencing at the north end of the island. Based on that recommendation, Mayor Otis felt that the Town not proceed with installing sand fencing for the entire island and paying for it but that we proceed with the recommendation that the Town reimburse 50% up to \$200 for every property owner who has it installed for every 60-foot lot. Instructions and diagrams are available for anyone wanting to install sand fencing. To be eligible for matching funds, the top post must be within 2-feet of the top of the dune. Going forward from May 9th, this policy would be in effect. Council members agreed. If we need to increase the current \$12,000 budgeted amount for sand fencing we will address it at that time.

COASTAL SCIENCE AND ENGINEERING 3 YEAR BEACH MONITORING PROPOSAL
\$103,299

Ryan Fabbri stated the first proposal for \$13,036 is for CSE to design the ideal beach profile and perform an analysis of possible beach restoration alternatives. The proposal includes time dedicated to interacting and informing the Beach Committee through written reports and presentations made directly to the committee. The scope of services included in this proposal should be complete by fall 2016, but the timeframe will ultimately be set by the progress of the Beach Committee. The pricing in this proposal they gave him is correct, but the line items are worded inaccurately. Ryan will have CSE revise the line items so that they accurately describe the work. CSE said they could use the information contained in their 2014 beach analysis to establish the ideal beach profile but the information will need be updated before Town Council and Beach Committee can make decisions based on it. Once the beach survey data is updated to capture the current state of the beach CSE can advise the committee on the varying degrees of need for renourishment in different areas of the island, the various methods in which renourishment can be accomplished and the costs associated with each one. Mayor Otis' recommendation is that Council not bid on this proposal until the numbers and facts are updated. This proposal will be cost plus with a guarantee of a maximum of \$13,036. **Ashley Carter made a motion to approve the proposal with Coastal Science for a maximum \$13,036 and that based on the work that CSE has already completed that we not go through the bidding process. Mike Adams seconded. All in favor.**

Ryan Fabbri stated that in order for our beaches to be eligible for future FEMA funding after a disaster event they must meet the agency's definition of an "engineered beach". An engineered beach is one that's been renourished to a determined engineered profile and a program is in place for routine monitoring and maintenance of the beach. The second proposal is for CSE to develop a monitoring and maintenance program that will meet FEMA's requirements. Our renourishment efforts are still in the infancy stage so we don't yet have an engineered beach to maintain, and the first year would be monitoring only. CSE will conduct a beach and inshore survey assessment of the current beach and groin conditions. Once the beaches have been renourished and an engineered beach exists, we can then monitor and maintain the beaches routinely. This proposal is for the next three years. Mayor Otis stated that it makes sense to do some of the profiles now and build some history and he felt that, based on the condition the dunes are in now with the recent sand scraping, it is a good time to start. We have verbiage in the agreement that we have the right of cancellation. To get bids would take a long time and if we just get some basic information now we could probably avoid the \$34,433 current amount to under \$20,000 for 1-year vs 3 years. **Mike Adams made a motion to go with a 1 year term to get basic information which would give us plenty of time to bid out the following years. Ashley Carter seconded. All in favor.**

BEACH COMMITTEE -ROCKY HOLLIDAY

Mayor Otis stated that progress on filling the Beach Committee positions have been good. We now have 8 of the 12 have been finalized and only 1 of the people contacted to date have declined. The remaining positions should be filled in the coming week and at that time the names will be released. The first committee meeting is targeted for early June.

POLICE REPORT

Chief Fanning reviewed the April 2016 police report. See attached.

FINANCIAL REPORT

Mayor Otis stated that the A-tax revenues are down a little for the month and program revenues are down and we need to keep an eye on that. Trash removal was higher than budgeted due to 2 weeks of the Sun News free newspapers that needed to be picked up on the island.

BUILDING REPORT

Mayor Otis stated that most of the permits are for connecting the overhead to the underground service.

EXTEND A-TAX AGREEMENT WITH GEORGETOWN CHAMBER TO JUNE 30, 2016

Ryan Fabbri stated that the Memorandum of Understanding from last year is good through July 1st of this year. Both the Chamber and the Town agree that things are going great. It was agreed that an updated MOU should be signed for another year from July 1st 2016 through 2017 with the Georgetown County Chamber.

A-tax Committee 2016 Marketing Budget

Ryan Fabbri stated that the beginning income amount of \$157,305 needed to be corrected to \$151,094.92. Mayor Otis stated that we moved \$81,000 from the Civic Association to the Georgetown County Chamber of Commerce and that it is included in the beginning income figure of \$151,094.42. There is a tourism grant that the Chamber is trying to get for \$45,000 which will bring the total income for this year to \$196,984.42. There were no expenses in the last half of last year. Our budget is \$70,679. **Mike Adams made a motion to approve extending the Memorandum of Understanding with the Georgetown County Chamber of Commerce for another year. Ashley Carter seconded. All in favor. Mike Adams made a motion to approve the Chambers 2016 revised budget showing total income of \$196,984.42. Ashley Carter seconded. All in favor.**

ADMINISTRATORS REPORT

Underground Wire Project, Phase 1, Phase 2, Phase 3, Construction Status and timetable, Poles down between the Causeways, Easements: Ryan Fabbri stated that the Phase 1 goal is to take the poles down by May 20th. We have all the easements needed except for 1 that needs rewording for Phase 2. For Phase 3 we have sent out all the 140 easements and we have received 64 of them signed. 15 property owners want additional information and once that is done they will sign. Mayor Otis stated that the Time Warner Cable is installing fiber optic cable which means that the internet and cable reception should be better. Ryan Fabbri will contact the realty companies this month to tell them of the possibility of resuming the underground project a few weeks before Labor Day, and if there is a favorable response we'll discuss it at the next Town Council meeting, if not, we will resume after the Labor Day weekend. At that point we'll be working at both ends of the island, completing Phase 2 at the north end of the island and starting Phase 3 at the south end. Phase 3 may have a different contractor doing the work as Santee Cooper will be acquiring bids for the job.

Agreement with DDC Engineers to study and recommend drainage solutions south of Second Street to the Pierce Street right of way: Ryan Fabbri stated that DDC Engineering does all the Santee Cooper work on the underground wire project and we have a good working relationship with them. He signed an agreement with them a year ago to do additional easement work instead of going through Santee Cooper. He discussed another issue with them regarding a drainage issue at 240 Myrtle Avenue. There are two storm drains on Myrtle that don't drain water.

There are drains from Atlantic Avenue that feed through to this area on Myrtle creating pools of water there. DDC is working on a solution to then take to DOT to correct this problem. Other drainage issues will be addressed as there are many drainage problems throughout the island. **Mike Adams made a motion for DDC Engineers to develop a solution for the drainage problem at 240 Myrtle Avenue not to exceed \$2,000. Ashley Carter seconded it. All in favor.**

DISCUSSION OF “TOWN HALL” MEETING OF COUNCIL – MAY 27, 4:30 P.M. TO 6:00 P.M. PAWLEYS ISLAND LIBRARY, LITCHFIELD

Mayor Otis stated that the Chapel was not available for the “Town Hall” meeting on May 27th so we reserved the Litchfield Waccamaw Library for that day from 4:30 to 6:00 p.m. A notice will be sent out to Pawleys property owners.

COMMENTS BY COUNCIL MEMBERS

No comment.

Meeting was adjourned.

APPROVED

DATE

ATTEST

DATE